

MEMORANDUM

Date: November 30, 2011

To: All counsel and parties appearing before Judges Pat E. Morgenstern-Clarren, Arthur I. Harris, and Jessica E. Price Smith

From: Judges Morgenstern-Clarren, Harris, and Price Smith

Re: Notice Provision Required for Applications to Employ Professionals and Applications for Compensation Filed on or after December 1, 2011

Effective December 1, 2011, we will require all applications to employ professionals and all applications for compensation to include a notice provision consistent with Local Bankruptcy Rule 9013-1. Previously, it had been a common practice to hold an application for 14 days and see if a timely objection was filed, without insisting that the application itself include a notice indicating the deadline for filing any objection. This new practice is intended to make our procedures consistent with Local Bankruptcy Rule 9013-1.

The following is an example of an acceptable notice provision:

NOTICE

Pursuant to Local Bankruptcy Rule 9013-1, any objection to this application must be filed within 14 days from the date of service as set forth on the certificate of service. If no response or objection is timely filed, the Court is authorized to grant the relief requested without further notice.