

The Federal Judicial Center's site on the judiciary's intranet, FJC Online (<http://cwn.fjc.dcn>), has many online, print, and media resources that can help law clerks help you, including the *Law Clerk Handbook*, copies of which have been sent to all judges. Here are some items to help new law clerks get started, all located on FJC Online, Law Clerks and Attorneys page.

Orientation Programs

Orientation videos are available on FJC Online and are also broadcast each September as part of a video orientation series on the Federal Judicial Television Network (FJTN). Some of these programs are also available as streaming videos for law clerks to watch on FJC Online at their convenience.

- Orientation Seminar for Federal Judicial Law Clerks: Part One (Introduction), Part Two (Word of Welcome), Part Three (Ethics), Part Four (Effective Writing and Efficient Editing)
- Interactive Orientation Seminar for Federal Judicial Law Clerks (iOLC)
- Basics of Employment Discrimination Law for Law Clerks
- Bankruptcy Law Clerk Orientation

We've also prepared a paper for law clerks, *Chambers and Case Management*, and a video, *Organization and Jurisdiction of the U.S. Bankruptcy Courts*. A web-based training program for new court staff, *Inside the Federal Courts*, can also help new law clerks.

Ethics

Maintaining the Public Trust: Ethics for Federal Judicial Law Clerks will familiarize law clerks with their ethical obligations. The Center prepared this pamphlet in cooperation with the Judicial Conference Committee on the Codes of Conduct and the Administrative Office of the U.S. Courts. The pamphlet is available on our site along with a link to the *Code of Conduct for Judicial Employees*. Law clerks can also find an e-learning program called *Maintaining the Public Trust* on FJC Online.

Judicial Administration

Law clerks will get an overview of federal court governance and administration from the booklet *A New Judge's Introduction to Federal Judicial Administration*.

Judicial Writing

Two pamphlets, prepared by or with the help of experienced judges, offer guidance.

- *Appellate Opinion Writing*
- *Judicial Writing Manual*

Other publications, streaming videos and videotapes, streaming audios and audiotapes, outlines, and online collections of selected resources on particular subjects can bring law clerks up to speed on matters that may come up in your court. For example:

Bankruptcy Litigation

- Recent Developments in Bankruptcy Law*
- *Business Bankruptcy*
- iBOT (Interactive Bankruptcy Online Tutorial)

Capital Case Litigation

- Resources for Managing Federal Death Penalty Trials*
- Resources for Managing Habeas Corpus Review of Capital Convictions*
- *Habeas Review of State Capital Convictions* (video)

Case Management

- *Benchbook for U.S. District Court Judges, Fifth Edition*
- *Civil Litigation Management Manual, Second Edition* (Judicial Conference of the United States)
- *Guide to Judicial Management of Cases in ADR*

- *Manual for Complex Litigation, Fourth*
- *The Elements of Case Management: A Pocket Guide for Judges, Second Edition*
- National Security Cases*

Civil Rights Litigation

- Local Government Liability Under Section 1983*
- Section 1983: Qualified Immunity*
- *Section 1983 Litigation, Second Edition*

Courtroom Technology

- *Effective Use of Courtroom Technology: A Judge's Guide to Pretrial and Trial*
- Resources on Courtroom Technology*

Criminal Litigation and Sentencing

- *Manual on Recurring Problems in Criminal Trials, Sixth Edition*

Electronic Discovery

- Federal Court Decisions Involving Electronic Discovery*
- Materials on Electronic Discovery: Civil Litigation*
- Materials on Electronic Discovery: Search and Seizure of Computers and Data in Criminal Cases*
- *Managing Discovery of Electronic Information: A Pocket Guide for Judges*

Scientific Evidence

- *Reference Manual on Scientific Evidence, Second Edition* (Third Edition forthcoming in Fall 2011)

.....

Law clerks can download or order many of these items directly from FJC Online or use the order form on the back of this brochure. For assistance in obtaining these and other resources, contact the Information Services Office at 202-502-4153.

* Available only at FJC Online (<http://cwn.fjc.dcn>).

FJC publication/video request form

Date requested _____

Title _____ Catalog number (if applicable) _____

Name

Court

Address 1

Address 2

City

State

Zip code

Telephone (in case we have a question about your order)

Fax

Needed on or before:

Fax form to 202-502-4077 (no cover sheet is necessary) or mail to:
Information Services Office, Federal Judicial Center
Thurgood Marshall Federal Judiciary Building
One Columbus Circle, N.E.
Washington, DC 20002-8003

Questions? Call the Information Services Office at 202-502-4153

What Your Law Clerks Need to Know: *Resources for Law Clerks Available from the Federal Judicial Center*



Federal Judicial Center
2011

*Visit FJC Online at
<http://cwn.fjc.dcn>*