



U.S. Bankruptcy Court Northern District of Ohio



## AUDIO CD ORDER FORM

**Ordering Party:**

Name \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Debtor(s) Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Presiding Judge: \_\_\_\_\_

- ☐ Bankruptcy  
☐ Adversary

**Hearing Information:**

Date of Hearing: \_\_\_\_\_ Time of Hearing: \_\_\_\_\_

**Cost:**

The processing fee for one compact disc (CD) is \$31.00, as prescribed by the Judicial Conference of the United States. The fee must be paid in advance. To listen to the audio of court proceedings, you may download free FTR Gold software by visiting <http://www.fortherecord.com>. Please allow one (1) business day for preparation of an audio CD. To request same day service, please notify the deputy clerk prior to ordering.

**Signature of Ordering Party:**

\_\_\_\_\_ Date: \_\_\_\_\_

I certify that I will pay all charges upon completion of the audio recording request.

**CD Created By:**

\_\_\_\_\_ Date: \_\_\_\_\_