

**United States Bankruptcy Court
Northern District of Ohio
Eastern Division**

**SECOND NOTICE OF TELEPHONIC HEARING PROCEDURES
FOR JUDGE JESSICA E. PRICE SMITH**

Effective immediately and until further notice, Judge Jessica E. Price Smith will conduct **all pretrial conferences and non-evidentiary hearings exclusively by telephone.** Counsel and *pro se* parties are strongly encouraged to check the Court's hearing calendar, as well as the case docket, frequently for any changes that might occur.

At least five minutes before the scheduled time for hearing, counsel and parties should join the conference call by dialing (877) 402-9757 and use Access Code 6265911#. Upon connection you will automatically be muted. (That is, you will be able to hear, but you will not be heard). The courtroom deputy will call court into session. When your case is called, you may unmute your line by **pressing *** and then **pressing 6** on your telephone keypad. Once on the conference call, you will hear the Court proceedings as if you were in the courtroom.

Landline connections are preferred, but cell phone or other telephone services are allowed. **UNDER NO CIRCUMSTANCES SHOULD ANY PARTICIPANT PUT THE COURT CALL ON HOLD.** Any "hold music" or other announcements made by your telephone system or provider while you are on hold will be heard by all participants, including the judge and clerks in the courtroom. This may require the Court to terminate the conference call, affecting all participants, including those waiting to be heard in other cases, and will delay the Court from hearing the remainder of the docket.

If any attorney or *pro se* party is unable to participate during a scheduled telephonic hearing or pretrial conference for any reason because of the COVID-19 Emergency, they may

request a continuance, either filed with the Court or by telephonic or email request to my courtroom deputy, Jessica Griffin. Such requests will be liberally granted provided adequate notice (which may be accomplished by telephone, email, fax, ECF, or regular mail) is given to other interested parties.

April 6, 2020

Jessica E. Price Smith
United States Bankruptcy Judge