

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF OHIO
EASTERN DIVISION

FILED
11 AUG 24 AM 9:00
U.S. BANKRUPTCY COURT
NORTHERN DISTRICT OF OHIO
CLEVELAND

IN RE:

ADMINISTRATIVE ORDER NO. 11-02

DELEGATION OF AUTHORITY TO
SIGN AND ENTER CERTAIN ORDERS

JUDGE JESSICA E. PRICE SMITH

In the interest of judicial economy and the prompt disposition of matters not subject to contest, the Clerk of the Bankruptcy Court, from and after August 22, 2011, through regularly appointed deputies, may prepare, sign and enter orders as specified below for the governance of cases filed in the United States Bankruptcy Court, Northern District of Ohio, and assigned to the undersigned judge, without submission to a judge, unless otherwise directed by a judge of the United States Bankruptcy Court sitting at Cleveland, Ohio:

1. Motions for parties to appear for R. 2004 exams.
2. Motions to substitute parties on claims.
3. Standing Initial Orders in adversary proceedings.
4. Standing Pretrial Orders in adversary proceedings.
5. Orders granting leave to pay filing fees in installments.
6. Orders to appear and show cause why a case should not be dismissed for the debtor's failure:
 - (a) to pay filing fee installments;
 - (b) to appear at a meeting of creditors pursuant to 11 U.S.C. § 341;
 - (c) to file a plan within the time required by Bankruptcy Rules 3015 or 3016;
 - (d) to file the declaration re: electronic filing of documents and social security number or form B-21;
 - (e) to file the plan, schedules, statements or creditor matrix;
 - (f) to file a disclosure of compensation or properly affix the signature;
 - (g) to file the correct petition;
 - (h) to file the Certificate of Credit Counseling as required by 11 U.S.C. § 521(b)(1);

- (i) to file the Means Test as required by 11 U.S.C. § 521(a)(1) and Bankruptcy Rule 1007(b) and (c);
 - (j) to file Form B201 Notice to Individual Consumer Debtor Under § 342(b), as required by 11 U.S.C. § 521(a)(1);
 - (k) to file the Statement Disclosing Attorney Compensation as required by 11 U.S.C. § 330 and Bankruptcy Rule 2016(a); or
 - (l) to file the Statement Disclosing Petition Preparer Compensation as required by 11 U.S.C. § 110(h).
7. Orders on employers or debtors to pay funds to the standing Chapter 13 Trustee.
 8. Orders filed by the Chapter 13 trustee dismissing a case and releasing the income of the Debtor from the jurisdiction of the court.
 9. Orders filed by the Chapter 13 trustee releasing wages from the jurisdiction of the Court.
 10. Orders granting discharge in cases under Chapter 7 or 13.
 11. Orders entering a final decree under Bankruptcy Rule 3022.
 12. Such other orders as the undersigned United States Bankruptcy Court Judge may from time to time authorize to be entered consistent herewith.

The Clerk's action herein authorized shall be accomplished by the affixing to such orders the following language:

ENTERED PURSUANT TO ADMINISTRATIVE ORDER NO. 11-02.

KEN HIRZ, CLERK OF BANKRUPTCY COURT

BY _____

Deputy Clerk

Any party adversely affected by an order so entered shall be entitled to reconsideration thereof by a judge of the United States Bankruptcy Court if, within ten days of service of notice of the entry of such order, such party files a written motion for reconsideration, which motion or memorandum attached shall state the grounds therefore. Such motions for reconsideration will ordinarily be considered by the Court upon the papers submitted.

Any party adversely affected by an order shall retain all rights of any nature

relating to the impropriety of the order on the underlying motion.

IT IS SO ORDERED.

**Dated this 23 day of
August, 2011**

/s/ Jessica E. Price Smith
JUDGE JESSICA E. PRICE SMITH
UNITED STATES BANKRUPTCY COURT