



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
Washington, D.C. 20224

SMALL BUSINESS/SELF-EMPLOYED DIVISION

Dear Bankruptcy Attorney,

The Centralized Insolvency Operation (CIO) is located within the Philadelphia Campus, which is currently comprised of four separate buildings located approximately thirty minutes from downtown Philadelphia. As part of its facility modernization plan, the Internal Revenue Service (IRS) is consolidating the Philadelphia Campus into one facility in downtown Philadelphia.

Effective **January 1, 2011**, the addresses for the CIO will change as follows:

Correspondence pertaining to bankruptcy cases should be sent to:
Internal Revenue Service
PO Box 7346
Philadelphia, PA 19101-7346
(replaces PO Box 21126)

Overnight mail should be directed to:
Internal Revenue Service
2970 Market Street
Mail Stop 5-Q30.133
Philadelphia, PA 19104-5016

The toll-free telephone number will remain the same - (800) 913-9358. However, the number for facsimile transmission will change to **(267) 941-1015**.

The official address for noticing the IRS of bankruptcy case filings is the post office box listed above. Please ensure this is the only address used when filing documents with the court on your clients' behalf. Using other IRS addresses (those provided from notices received by the debtor or local IRS offices), results in the court issuing duplicate copies of 341 meeting notices, plans, schedules, dismissals, etc.

If you have any questions or concerns about the content of this letter, please contact us at 1-800-913-9358.

Sincerely,

/s/ Teresa Harley

Teresa Harley
Operation Manager, Centralized Insolvency